

# SCHOOL BUS REGISTRATION FORM

Please Note: School Bus Transportation can take up to 3 school days to start.  
Eligible bus riders must submit this form in order to ride the bus.

No Bus / Car Rider Only these times:

AM & PM - AM Only - PM Only  
(Circle one)

Riding School Bus these times:

AM & PM - AM Only - PM Only  
(Circle one)

### TRANS OFFICE USE ONLY:

Bus # \_\_\_\_\_ Date Received \_\_\_\_\_

School Year \_\_\_\_\_ Contacted : Parent / School

Start Date \_\_\_\_\_

Bus Stop \_\_\_\_\_

### Student Information

Campus (Circle One) - Krueg Karr MMS MHS - Grade \_\_\_\_\_

Legal Last Name \_\_\_\_\_ Legal First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Physical Address \_\_\_\_\_ Apt # \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

### Parent / Guardian Info: (Please Print)

Father's Name \_\_\_\_\_ Email Address: \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Mother's Name \_\_\_\_\_ Email Address: \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Email Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

### Alternate Transportation (Fill out if necessary)

Alternate Transportation Service is for these dates:

\_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_.

### TRANS OFFICE USE ONLY (Circle one)

Denied Approved

Alt Bus Stop Info: \_\_\_\_\_

AM PM AM/PM ----- Mon Tues Wed Thur Fri

Circle One

Circle all that Apply

Student / Parent Residing at Alternate Address: \_\_\_\_\_

Reason for Alternate Transportation Request: \_\_\_\_\_

Address for Alternate Transportation Service: \_\_\_\_\_

I certify that I am the parent / guardian of the child listed above and that all information is correct to the best of my knowledge. I understand that if approved the transfer is for a period of one year and must be renewed each school year and granted as space is available.

Parent / Guardian \_\_\_\_\_  
Signature Date

Marion Independent School District  
Transportation Department  
**NOTE TO STUDENTS AND PARENTS**

The Marion Independent School District provides transportation services for eligible students between a student's legal residence and school. We want to encourage you to use this service as often as possible to help alleviate some of the traffic congestion that we are experiencing in our community.

Students assigned bus route is based on MISD student's legal residence. We are aware that there are students who need to go to a licensed daycare facility, sitter and/or grandparent's residence (in the district) who will be the student's care giver and those students may then ride an alternate bus other than their legal residence. The alternate is not guaranteed and cannot cause a bus to reach an overloaded condition or impact school district operation costs by either increasing miles or route time.

If the student(s) will be picked-up or dropped-off, at an alternate address other than their home (as per their parent's request). An **updated Bus Rider Registration Form** must be submitted to the student's campus principal and forwarded to Transportation regarding the alternate school bus service. **PLEASE NOTE: Approval process may take up to three school days.**

Once the alternate school bus service has been approved by the student's campus principal, it then will be submitted to Transportation for final review. Transportation will then approve or disapprove the request and notify the student(s) campus. The campus will then inform the student when the services will start if approved.

School Bus Transportation is picking-up and dropping-off MISD students to and from school daily for educational purposes. It is not for transportation of students for their after-school activities (i.e. sleepovers, birthday parties, baseball practices etc....).

We want to thank you for cooperating in this procedure. It will help us to ensure each student's safety and it will help us maintain an efficient and reliable transportation service. If you have any question or concerns, please do not hesitate to call the student's campus administration office or the Transportation office (830) 914-2803 ext. # 140.

**NOTE TO BUS DRIVERS:** Bus drivers must be aware of who is boarding their bus at all times. Students wanting to ride who do not live on the established route or want to get off at a different stop other than their assigned stop may not do so unless the driver has been given a copy of this form which has been approved as specified above. The Transportation Office should be notified immediately if a student attempts to ride without approval.